



Bethel Hill Charter School

Technology Responsible Use Agreement

Technology is an integral part of online learning at Bethel Hill Charter School. While we are engaged in Blended and Remote Learning, due to COVID -19, students will have the option to be issued a Chromebook, which will allow for continued student learning opportunities. The purpose of the Chromebook is to help students at home complete academic tasks, collaborate more effectively and further their education.

The Chromebook is the property of Bethel Hill Charter School.

Student use of the Chromebook is dependent on the following:

General Procedures and Guidelines (Do's and Don'ts of Chromebook Use)

- The Chromebook is for academic purposes only. Students will only use their Chromebook to complete academic tasks and further their education.
- Students must keep passwords and usernames secure and never share passwords with other students or individuals.
- Students will not modify user settings on their Chromebook.
- Students are not permitted to download any content onto their Chromebook, other than class assignments, without permission from the school.
- Students will not use the Chromebook webcam and/or microphone to photograph/record any other student, teacher, or person unless for academic purposes, and only with the other person's consent.
- Students will not stream any music or videos (Pandora, Spotify, YouTube, etc.) on the Chromebook, unless instructed by a teacher.
- Microphones should be muted while using Chromebook during live lessons unless given direction from the teacher.
- Students should not have food or drinks (including gum) near the Chromebook.
- Students must use only the Chromebook assigned to them and should never leave their Chromebook unattended or allow others to use their Chromebook.
- Students should not remove any school identifying labels.

Chromebooks are the property of BHCS, and are not subject to the same privacy expectations as private property. For this reason, there is no expectation of privacy with the Chromebooks.

BHCS may repossess and search the Chromebook at any time, for any reason including violation of school policies.

All internet activity on the Chromebook, at or away from school, will be filtered by Bethel Hill Charter School content filters.

Taking Care of the Chromebook

- Students and parents accept responsibility for safeguarding the Chromebook.
- Students should not have food or drinks (including gum) near the Chromebook.
- Do not put stickers or write on the Chromebook.
- Keep the Chromebook away from extreme temperatures.
- We suggest that Chromebooks be transported to and from school in a protective case or bookbag with laptop compartment.
- Always close the lid before transporting the Chromebook, and do not carry it by the screen. The screen and keyboard are susceptible to damage through misuse.
- Students should never attempt to repair the Chromebook.
- If the Chromebook becomes damaged or broken due to negligence, the parents will be held liable for the repair or replacement of the Chromebook.
- If the student loses the Chromebook, or it is stolen, parents are responsible for the replacement fee. For stolen Chromebooks, a police report must be filed.

Repair and Replacement costs are as follows:

**Lost device - \$250.00 **	Stolen device with police report - \$150.00	Stolen device without police report - \$250.00
Keys Missing – \$5.00 per key	Keyboard Replaced – \$35.00	Keyboards Bezel Replaced – \$35.00
Broken Hinge – \$25.00	Power cords and chargers – \$40.00	Screen Damaged – \$45.00
LCD Bezel with rubber trim (11e) - \$30.00	Outside Case Damaged Top Case - \$35.00	Bottom Case – \$35.00
**Fees for damages not listed will be based on the cost to repair the device. Devices not repairable will be assessed the cost to replace the device.		

Chromebook Checkout Procedures for Home Use

- Parents will need to sign the “Technology Responsible Use Agreement” indicating they have read this agreement and are liable for any damages.
- Chromebooks will be available for checkout beginning Thursday, August 13 from 10:00am to 6:00pm.
- If a student withdraws during the school closure, they will return the Chromebook to school or be fined for the cost of the Chromebook.
- If the Chromebook is not returned, the parents/guardians will be responsible for the replacement cost.
- At the appointed time, students will return the Chromebook for servicing, and fines will be assessed for any damage to the Chromebook.

Acknowledgement of Technology Responsible Use Agreement

I have read and agree to the guidelines and expectations outlined in this policy and I understand that violation of the Technology Responsible Use Policy may result in disciplinary action, the revoking of the Chromebook and network privileges, and the replacement of the damaged device (if applicable). I will instruct my child regarding the rules of responsible as outlined in this agreement.

Student Name (printed)

Homeroom Teacher

Date

Parent/Guardian Name (printed)

Parent/Guardian Signature

Parent Email

Parent Phone

I have read the BHCS Technology Responsible Use Agreement. I understand access is for educational purposes and that BHCS has taken precautions to eliminate controversial material from being viewed by users as required by the Children's Internet Protection Act (CIPA). However, I recognize that it is impossible to restrict access to all controversial materials and I will not hold the school responsible for materials accessed on the Internet. I understand that BHCS encourages parents and guardians to supervise and monitor any online activity. I hereby give permission for my child to be given the privilege of Internet access.

Parent/Guardian Signature

Date